

BOND WILSON TECHNICAL CENTER

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## COLLEGE ACADEMIES

# Application for Admission



NASCHITTI | NEWCOMB | OJO AMARILLO | SHIPROCK | KIRTLAND



To: Prospective Applicants, Parents and Guardians:

Thank you for considering the Bond Wilson Technical Center to continue your quest toward college and career readiness before graduating from high school. Before completing the application, we request that you consider the information below to determine if the College Academies at Bond Wilson Technical Center is a suitable educational experience for you.

Bond Wilson Technical Center is a bold, new district initiative to revamp the high school experience around students' career interests and our local industry. Innovative dual credit offerings combined with industry experiences will result in our students being ready to enter the workforce and the post-secondary setting. The objective of the center is to develop a new generation of globally competitive, skilled students that will support the evolving economic needs of the Navajo Nation and our surrounding communities.

The College Academies at Bond Wilson Technical Center will offer students in the 10<sup>th</sup> through 12<sup>th</sup> grades six new guided industry based elective pathways in lieu of their traditional high school based elective offerings. Students will complete all of their regular core classes at their home high school, and then attend Bond Wilson Technical Center for new course offerings that include dual credit course offerings. This model allows our students to still be part of their home high school and maintain the ability to participate in extracurricular activities like high school clubs and athletics.

In collaboration with Navajo Technical University and our local industry partners, Raytheon, Arizona Public Service, Navajo Transitional Energy Company, North American Coal- Bisti Fuels, Navajo Agricultural Products Industry, and Teach for America, we have developed six industry based pathways for CCSD Students. The pathways are: Computer Science, Pre Engineering, Welding, Construction, Industrial Maintenance Operations, and Culinary Arts.

We are very excited to offer these new opportunities for our students. I encourage you to speak with me or our academies coordinator, Darah Tabrum, to find out if our program is right for you. If you have any questions regarding the application and/or acceptance process, please contact the BWTC at (505) 598-4580.

Sincerely,

A handwritten signature in black ink, appearing to read "M. McMinn".

Milo McMinn  
CCSD - Coordinator of Academics  
[mcmim@centralschools.org](mailto:mcmim@centralschools.org)



## APPLICATION PROCESS

Thank you for your interest in applying to attend the College Academies at Bond Wilson Technical Center. Below is a brief outline of the application process and timeline. Keep this page for future reference.

***Please read the entire packet; all necessary information is included.***

The application process consists of four phases:

### **PHASE ONE - RECRUITMENT:**

**March 15, 2019 through April 12, 2019**

Parent information night will also take place at Bond Wilson Technical Center on Monday, April 8<sup>th</sup>. This is an opportunity for students and parents to gather more information and be able to ask questions. The intent of the meetings and conferences are to ensure proper communication about the College Academies program and the application process. Applications will be available from high school counselors beginning Friday, March 15, 2019.

### **IMPORTANT DATES:**

- **Friday, March 15, 2019:** Application available
- **Wednesday, April 3<sup>rd</sup>:** Bond Wilson Preview Day field trip
- **Monday, April 8<sup>th</sup>:** Parent Information Night at Bond Wilson Technical Center in Kirtland, NM at 6:30pm
- **Friday, April 12, 2019:** Last day to submit applications to HS Counselors. All applications are due by 3:45pm.
- **Tuesday, April 23-25, 2019:** Letters of acceptance mailed and hand delivered to student.
- **May 6 – 17, 2019:** Accuplacer testing and NTU registration at BWTC. (*Times will vary*)

### **PHASE TWO - APPLICATION PROCESS: March 15, 2019 through April 12, 2019**

All completed applications must be submitted to the students' high school counselor's office at their home high school no later than Friday, April 12, 2019 by 3:45 PM. Please note that all applications are date and time stamped and any applications received after Friday, April 12, 2019, at 3:45 PM, will be considered late and may not be eligible for review based on the number of applications received.

### **PHASE THREE - INTERVIEW/SCREENING PROCESS: April 15 – April 22, 2019**

Students accepted into this phase will be selected for the interview/screening process. This will happen during the regular school day at the students' home high school. A committee will assist with interviewing and administering a questionnaire that measures a student's readiness for the program. Parent(s)/guardian(s) and students will also be required to sign a letter of commitment to adhere to the expectations of the College Academies at Bond Wilson Technical Center as part of the preliminary acceptance.

### **PHASE FOUR - FINAL SELECTION PROCESS: April 25, 2019**

The College Academies Admissions Committee will review each student's completed application packet including instruments administered during the interview/screening process and determine final acceptance or non-acceptance to the program for the 2019-2020 academic year. Final letters notifying parents and students of acceptance or non-acceptance should be mailed out and/or hand delivered April 23-25, 2019.



**COLLEGE ACADEMIES - APPLICATION FOR ADMISSION**

*Application Submission Deadline: Friday, April 12, 2019 at 3:45PM. (Incomplete applications will not be considered)*

**\*Please turn in your application to your high school counselor.\***

1. Student Name: \_\_\_\_\_  
Last First Middle

2. Preferred Name: \_\_\_\_\_ Student's Current High School \_\_\_\_\_

3. Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Gender:  Male  Female

4. Home Address: \_\_\_\_\_  
Street City State Zip

5. Home Phone ( ) \_\_\_\_\_ Student's Cell Phone: ( ) \_\_\_\_\_

6. Student's Email Address: \_\_\_\_\_

7. The name of the person(s) with whom you reside (parent or guardian):  
a. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
b. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

8. Do you plan on participating in activities/sports at your home high school?  Yes  No  Not sure at this time.

If yes, in which activities do you wish to participate?

Band  Athletics Specify Which:  
 Choir  Other Specify Which:

9. Identify your top two programs of Focus for which you have an interest:  
\*label "1" as your top choice and "2" as your second choice  
\_\_\_ Culinary Arts \_\_\_ Industrial Maintenance Operations- Power Plant  
\_\_\_ Construction Technology \_\_\_ Mechatronics (Engineering/Computer Science)  
\_\_\_ Welding

10. Did a current BWTC student recommend the program to you? ( YES , NO ) if so name: \_\_\_\_\_

11. What is your cumulative GPA for high school? \_\_\_\_\_ \*\* Your counselor can help you find this. (Leave blank if you do not know)

12. What (100% cotton) T-shirt size do you anticipate wearing at the beginning of the 2019-20 school year:  
 x-small  small  medium  large  x-large  2x  3x  4x

13. Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

14. Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

15. Parent Name Printed: \_\_\_\_\_

**PARENT INFORMATION (Please print or complete electronically; must be completed by the parent/guardian)**

1. Parent/Guardian #1	Highest level of education completed:	Some High School <input type="checkbox"/>
Name: _____		High School <input type="checkbox"/>
Address: _____		Some College <input type="checkbox"/>
Home Phone: _____		Associate Degree <input type="checkbox"/>
Cell Number: _____		Bachelor's Degree <input type="checkbox"/>
Email Address: _____		Master's/Higher <input type="checkbox"/>
2. Parent/Guardian #2	Highest level of education completed:	Some High School <input type="checkbox"/>
Name: _____		High School <input type="checkbox"/>
Address: _____		Some College <input type="checkbox"/>
Home Phone: _____		Associate Degree <input type="checkbox"/>
Cell Number: _____		Bachelor's Degree <input type="checkbox"/>
Email Address: _____		Master's/Higher <input type="checkbox"/>

3. With whom does the student primarily reside? \_\_\_\_\_

4. I am fully aware of, and fully support, my child's interest in attending the college academies:  
 Yes  No

5. My child is currently attending \_\_\_\_\_ school.

**GENERAL INFORMATION**

The student population of BWTC reflects and values the diversity of its participating students. In order to meet the intent of the early college high school model set by the NM Public Education Department, this process places an emphasis upon selecting applicants who are representative of the applicant pool, residents of the Central Consolidated School District, and generally meet one or more the following criteria:

- Students who are 1st generation college students
- Students who would benefit from accelerated academic instruction and environment
- Students who are at-risk of not pursuing higher education
- Students who are underserved in higher education

In addition, the following are key attributes for successful BWTC students:

- Maturity, motivation and the ability to make responsible, independent and productive choices which contribute to success and growth both at the high school and college level.
- Desire to be intellectually challenged and experience rigorous college level and honors level high school courses (Navajo Technical University admission requirements).
- Ability to work cooperatively and be engaged in communication, leadership, critical thinking, problem-solving and making education a priority. Desire to effectively and appropriately use technology toward educational purposes and enrichment.



## STUDENT QUESTIONNAIRE

Student Name: \_\_\_\_\_

Responses to this questionnaire are to be written by the student.

Attending the College Academies at Bond Wilson Technical Center is a commitment to your education and future. The selection committee would like to know more about you and your future goals. Please answer the following questions making sure to provide detail in your answers and writing legibly. The completed questionnaire must be submitted with your application, and is due no later than Friday, April 12, 2019, at 3:45PM.

- 1. Explain your reasons for wanting to attend the College Academies at Bond Wilson Technical Center.**

- 2. Describe your future career goals and explain how you believe the College Academies can assist?**

3. Bond Wilson Technical Center requires each student to participate in college level coursework. Describe your personal qualities that show you are prepared to participate in this college experience.

4. Describe the specific action steps will you take to earn and maintain good grades (3.0+ GPA).



**PARENT/GUARDIAN QUESTIONNAIRE**

**Student Name:** \_\_\_\_\_

Responses to this questionnaire are to be written by the parent/guardian.

Attending the College Academies not only takes a commitment from your son/daughter, but it takes a commitment from you as well. The selection committee would like to know more about your desire to enroll your child in the College Academies at Bond Wilson Technical Center. Please answer the following questions making sure to provide detail in your answers and writing legibly. The completed questionnaire must be submitted with your son/daughter's application, and is due no later than Friday, April 12, 2019, at 3:45PM.

- 1. Why do you feel that your son/daughter is ready for a high school program, that incorporates college and high school courses, in a college setting?**

- 2. Why do you want your son/daughter to attend the College Academies at Bond Wilson Technical Center?**

\_\_\_\_\_  
Parent Name (Please Print)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date





AGREEMENT / CONTRACT

The attendance contract may be submitted with the application or during the student/parent interview.

Student Name: \_\_\_\_\_ Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Student ID #: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Parent/Guardian Cell Phone: (\_\_\_\_) \_\_\_\_\_

Student Cell: (\_\_\_\_) \_\_\_\_\_ Parent/Guardian Cell Phone: (\_\_\_\_) \_\_\_\_\_

Student email address: \_\_\_\_\_

Parent/Guardian email address: \_\_\_\_\_

Attending College Academies is a commitment to your education and to your future. Our goal is for all BWTC students to graduate from high school with industry experiences that will prepare them for the workforce and college. Each school year at BWTC, you may take college classes that are to be recorded on both your high school and college transcripts. Therefore, it is essential that you maintain excellent grades throughout your attendance at BWTC. In partnership with you and your parents/guardians, we will do everything possible to make sure that happens.

Please review the following BWTC academic requirements. By signing below, you and your parents/guardians indicate that you understand and agree to meet these expectations.

**BWTC Academic and Attendance Requirements:**

- Students must maintain a minimum grade point average (GPA) of 2.5 at both BWTC and your home high school.
- If a course is failed, a student must, in collaboration with the Principal and School Counselor, make arrangements to repeat the course, which may be at a cost to the parent/guardian.
- If the student does not maintain a 2.5 GPA, he/she will be placed on academic probation and required to complete an Academic Improvement Plan which may require mandatory tutoring placement. This plan will be reviewed after one academic semester to determine progress.
- Students may not graduate early from BWTC and will complete the full 3 years (6 semesters) of course requirements with their original cohort.
- Students must maintain compliance with the Central Consolidated School District and State of NM PED's Compulsory School Attendance Policy. Students not in compliance with the 90% attendance policy as outlined by the State of NM will be placed on an attendance contract. The attendance contract will be reviewed after one academic semester to determine improvement. Should improvement not be demonstrated, the student will no longer be eligible for placement at BWTC.
- Students may be referred back to his or her home high school in the event that they exhibit any or all of the following: poor attendance, failing grades, lack of effort, and/or failure to adhere to policies.

Student Name (Print) \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's Name (Print): \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Central Consolidated School District

Shiprock Administrative Office  
P.O. Box 1199, Shiprock, New Mexico 87420  
Voice: (505) 368-4984 / 598-9684 Fax: (505) 368-5232

A Community of Learners Dedicated to Building Lives

## DUAL CREDIT CONTRACT

This contract must be completed and returned with the Dual Credit Request Form before students will be allowed to register for Dual Credit classes.

Any student taking a Dual Credit class needs to understand the following items:

(Please initial each line indicating your understanding and agreement)

\_\_\_\_ You are taking a college class, failing the class may result in your not graduating from high school on time. It may also affect any future college academic standing and financial aid.

\_\_\_\_ You must notify your counselor before dropping a dual credit class. Failure to do so may result in insufficient credits to graduate on time.

\_\_\_\_ Once you have registered for a dual credit class and decide to drop it by the posted NTU deadline, you must submit paperwork to the college to officially be dropped from the class, otherwise a failing grade may be posted to your transcript.

\_\_\_\_ All books must be returned to your home high school's library by the last day of classes or you will be charged full price to replace the book.

\_\_\_\_ All contact about the class should be between the college instructor and the student. Central Consolidated School District staff cannot be involved in discussions with the instructor about grades or grading policies, except to monitor a student's progress.

\_\_\_\_ Students may take as many dual credit classes as they would like, but CCSD will only purchase textbooks for up to 2 classes during a student's high school career.

Student Name (Please Print) \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Name of Course \_\_\_\_\_

Book Received \_\_\_\_\_ (student initial here) Date Received \_\_\_\_\_

Cost of Book \_\_\_\_\_

*Note: Students must submit one dual credit contract for every dual credit course for which they register.*